



## **Policy Clarification 2017-08-01**

### **Title: Retroactive Approval of WORK**

**Date:** August 2, 2017

**From:** Erin Petitjean

**Program impacted:** Elderly and Disabled Medical Programs

The purpose of this document is to clarify KEESM 8400.5 with regard to approving WORK coverage retroactively.

WORK enrollment is prospective. This means coverage is authorized the month following the month action is taken. In extreme circumstances the E&D Program Manager in conjunction with the WORK Program Manager, can approve retroactive WORK services to be authorized. These situations will be evaluated on a case by case basis. All case circumstances, including untimely processing or other agency error, will be evaluated and taken into consideration.

An email must be sent to the Elderly & Disabled Medical Program Manager and the WORK Program Manager to request approval of retroactive WORK.